



### Facility

**Name:** *Charlotte's Place* **License Number:** *165830*  
**Address:** *5380 McNutt, Sunland Park, NM 88063*  
**Phone:** *5755891201*      **Fax:**      **E-mail:** *myisabella0714@gmail.com;*  
*lourdesesparza60@gmail.com*

### License Information

**Type:** *2 Star Child Care Center*      **Status:** *Licensed*      **Issue Date:** *03/12/2018*      **Expiration Date:** *11/17/2018*

### Capacity

**Over Age 2:** *15*      **Under Age 2:** *28*      **Night Care:** *0*      **Playground:** *46*  
**Square Footage:** *0*

### Census

**Over 2:** *6*      **Under 2:** *1*

### Classrooms

**Number of Classrooms:** *4*

### Days and Hours of Operation

<b>Monday</b> <i>7:00 AM - 5:00 PM</i>	<b>Tuesday</b> <i>7:00 AM - 5:00 PM</i>	<b>Wednesday</b> <i>7:00 AM - 5:00 PM</i>	<b>Thursday</b> <i>7:00 AM - 5:00 PM</i>	<b>Friday</b> <i>7:00 AM - 5:00 PM</i>
<b>Saturday</b> <i>Closed</i>	<b>Sunday</b> <i>Closed</i>			

### Inspection

**Date:** *10/15/2018*      **Time In:** *3:01 PM*      **Time Out:** *4:35 PM*      **Purpose:** *Annual*

### Licensure

- 8.16.2.11 A Types of Licenses *Compliance*
- 8.16.2.11 B Renewal of License *Compliance*
- 8.16.2.11 D Non-transferable Restrictions of License *Compliance*
- 8.16.2.12 A, K, M Licensing Actions and Administrative Appeals *Compliance*
- 8.16.2.17 E, F Surveys for Child Care Facilities *Compliance*
- 8.16.2.18 D Complaints *Compliance*
- 8.16.2.21 A Licensing Requirements *Compliance*
- 8.16.2.21 B Capacity of Centers *Compliance*

**Licensure (*continued*)**

8.16.2.21 C Incident Reporting Requirements *Compliance*

**Administrative Requirements**

8.16.2.22 A Administrative Records *Compliance*

8.16.2.22 B Mission, Philosophy and Curriculum Statement *Compliance*

8.16.2.22 C Policy and Procedures *Compliance*

8.16.2.22 D Family Handbook *Compliance*

8.16.2.22 E Children's Records *Compliance*

8.16.2.22 F Personnel Records *Compliance*

8.16.2.22 G Personnel Handbook *Compliance*

**Personnel & Staffing**

8.16.2.23 A Personnel and Staffing Requirements *Compliance*

8.16.2.23 B Staff Qualifications and Training *Compliance*

8.16.2.23 C Staff/Child Ratios and Group Sizes *Compliance*

**Services & Care of Children**

8.16.2.24 A Guidance *Compliance*

8.16.2.24 B Naps or Rest Period *Not Inspected*

8.16.2.24 C Additional Requirements for Infants and Toddlers *Compliance*

8.16.2.24 D Diapering and Toileting *Compliance*

8.16.2.24 E Additional Requirements for Children with Special Needs *Not Inspected*

8.16.2.24 F Additional Requirements for Night Care *N/A*

8.16.2.24 G Physical Environment *Compliance*

8.16.2.24 H Social-Emotional Responsive Environment *Compliance*

8.16.2.24 I Equipment and Program *Compliance*

8.16.2.24 J Outdoor Play Areas *Compliance*

8.16.2.24 K Swimming, Wadding and Water *N/A*

8.16.2.24 L Field Trips *N/A*

**Food Service**

8.16.2.25 B Meals and Snacks *Compliance*

**Food Service (continued)**

8.16.2.25 C Menus	Compliance
8.16.2.25 D Kitchens	Compliance
8.16.2.25 E Meal Times	Not Inspected

**Health & Safety Requirements**

8.16.2.26 A Hygiene	Compliance
8.16.2.26 B First Aid Requirements	Compliance
8.16.2.26 C Medication	N/A
8.16.2.27 A-D Illness Requirements for Centers	Compliance
8.16.2.28 A-H Transportation Requirements for Centers	N/A

**Buildings, Grounds & Safety**

8.16.2.29 A Housekeeping	<b>Non-compliance</b>
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*The light fixtures has a accumulation of dead bugs.*

*Corrective Action Plan*

*A routine will be established to assess all areas of the premises for cleanliness, safety and potential hazards.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 11/14/2018

*The Premises, Ceiling tiles are not in good repair as evidenced by ceiling tiles in grape and watermelon room are stained, outside light is loose from the wall and hanging by wires only.*

*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

Regulation: 8.16.2.29.A.1.

Date to be Completed: 11/14/2018

8.16.2.29 B Pest Control	Compliance
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8.16.2.29 C Mechanical Systems	<b>Non-compliance</b>
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*Water coming from a faucet is above 110 degrees Fahrenheit. In all classrooms water temperature is ranging from 125 degrees Fahrenheit to 130 degrees.*

*Corrective Action Plan*

*The center will install a tempering valve ahead of the water-heater piping to ensure water temperature remains below 110 degrees Fahrenheit.*

*(continued)*

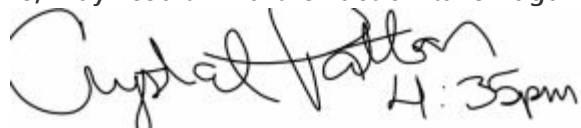
Regulation: 8.16.2.29.C.5.

Date to be Completed: 11/14/2018

8.16.2.29 D Water and Waste	Compliance
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.29 F Exits and Windows	Compliance
8.16.2.29 G Toilet and Bathing Facilities	Compliance
8.16.2.29 H Safety Compliance	Compliance
8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	Compliance
8.16.2.29 J Pets	N/A

**Additional Comments***Fire inspection changes discussed with person in charge.***Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Crystal Patton  
4:35pm

Surveyor: Crystal Patton



Julie Valdivia

Facility Representative: Julie Valdivia